Bright Hub P-D-C-A Template

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# Quality Improvement Plan

## Date

### Part 1: Introduction

* In this section you will be describing the scope of the quality improvement plan. What is working currently? What is not working? Enumerate the items here.
* What are the principles that will guide your improvement efforts?
* Ensure that you are committed to continuous quality improvement efforts. Enumerate activities that demonstrate this commitment.

### Part II: Leadership

* Who is responsible for the quality efforts in your company? List the members of your quality improvement committee here.
* List all stakeholders involved in your quality improvement project

### Part III: Strategic Objectives of the Quality Improvement Project

* List your company's strategic overall objectives with respect to quality improvement projects here.
* List current goals and date them

### Part 4: Metrics for the Project

* How will you measure project performance? How will you assess progress?
* What is the performance indicator?
* Define the measures, how data will be collected, and how frequently data will be analyzed with respect to the project

### Part 5: Evaluative Measures

How will you check your project? What will you do if performance does not live up to standards? Outline your methods for evaluation here.